

Order Form for Primary School Teachers Organiser & Planner



For us to provide you with the best solution please complete ALL sections.

Name of School: (BLOCK CAPITALS PLEASE)

Address:

Post Code:

Email: (REQUIRED)

Ordered by:

Date:

Purchase Order No.:

Reference Number: INT-PSTOP

There are two types of Organiser & Planner.

The spiral bound version is available in A4 or A5 format and is held together with robust spiral binding and will open flat for easy use.

The loose leaf version is punched with two holes so that it can fit into an A4 ring binder.

- Day by day planning
- Computer programmes
- I.N.S.E.T.
- Timetables
- Telephone/address section
- Parents evening notes
- Year planner
- Staff meetings
- Index of resources

Available in loose leaf or spiral bound.

PRODUCT	PACK SIZE	PRICE
P001 A4 Organiser & Planner Spiral Bound	1 - 5	£8.95
	6 - 10	£8.75
	11 - 15	£8.60
	16+	£8.50
P002 A4 Organiser & Planner Loose Leaf	as above	as above
P004 A5 Organiser & Planner Spiral Bound	1 - 5	£7.85
	6 - 10	£7.65
	11 - 15	£7.50
	16+	£7.40

Matching Ring Binders available for both products in A5 and A4 size:

T015	A5	£2.45	T016	A4	£2.55
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In the relevant space below, please state the amount of books required.

A4 Organiser & Planner - Spiral Bound	
A4 Organiser & Planner - Loose Leaf	
A5 Organiser & Planner - Spiral Bound	
A4 Ring Binder for use with loose leaf planners	

Premium Delivery Service (Please tick, if required)



by 9am



by 10am



by 12noon



Saturday